

SERVICE AGREEMENT – PARENT/GUARDIAN/STUDENT

LEGAL DOCUMENT

The service agreement is a legal document written in respect of the individual responsible for the admission of the student whether it may be the parent/guardian/student. The contract is strictly written in English and any error perceived by the signee whether grammatical or based on language will not hold International Schooling responsible. Further to my/my ward(s) enrollment at International Schooling, I as a parent/guardian/student, hereby declare and agree to the following:

1. I am enrolling myself/my ward here and the decision to enroll is completely mine/my ward's and that all the information provided by me (or that shall be provided by me in future) anywhere to International Schooling is true to the best of my knowledge without any exceptions and under no circumstances or cases whatsoever will I provide any information that is false, incomplete or misrepresented and all such similar cases where the information provided by me does not represent real facts, then International Schooling has the right to take any action which they feel is appropriate.
2. The enrollment or any other part of my/my ward's grade/class/course/program shall be considered incomplete/invalid unless the accompanying and prescribed fee for those programs/courses or parts thereof has been received by the relevant authorities of International Schooling and confirmation regarding the same has been issued to me.
3. I may be asked to provide additional information, proof, and material in support of the information provided by me (especially related to but not limited to academic credentials, coursework, and other relevant information in support of my eligibility/candidature with International Schooling) especially if the information provided by me is incomplete, inconsistent (or with discrepancies) or not as per the prescribed requirements of International Schooling.
4. I/My ward will not receive the transcript of the current academic year until and unless the transcript of the previous grade is submitted.
5. The candidate must clear the CTI (Connect to Impact) evaluation in case they don't have a transcript of their previous grade.
6. I will not misrepresent any facts or details to International Schooling and not forge/misrepresent any documents, signatures, or credentials and any deviation from the above (or from any other truthful representation of details) shall render my/my ward's candidature to be canceled (null/void) by International Schooling with immediate effect upon discovery of such misrepresentation(s).
7. All the document(s) or their copies provided by me regarding any information whatsoever will be true and correct, and all the documents have been issued by the relevant and respective authorities, departments, educational institutions and offices (government or private as the case may be from document to document).
8. I completely understand that all the information relevant to the successful completion of my/my ward's grade/class/course/program is provided on the collaterals of International Schooling from time to time and that it shall be my responsibility to read all the rules, regulations, policies, procedures and all other information provided by International Schooling on its collaterals, platforms, systems and follow all of them in totality even after I/my ward has completed the course/program from International Schooling and any information provided by me or my ward to any educational institutions, authorities or anywhere else is found to be in conflict with or different from the information that my ward or I have provided to International Schooling at any point in time, International Schooling has the right to take any action against me that they think is appropriate including but not limited to withdrawing my qualifications and notifying and informing the relevant institutions and authorities (or publishing public notice against me) accordingly, and any effect that such actions may have on me including academic, professional, emotional, social or in any manner whatsoever shall be completely my own responsibility.
9. The fee paid for the Connect to Impact program is separate from all other fees (including but not limited to course fees and enrollment fees) and is non-refundable/non-transferable/non-adjustable.

10. Enrollment Fee is non-refundable, non-transferable, and non-adjustable under any condition, whether in the ONE-TIME, INSTALLMENT, or CUSTOMISED fee plan. Fee refunds are only applicable for students who have paid the ONE-TIME fee. The Installment and Customised fee plans are non-refundable, non-transferable, and non-adjustable under any condition. Fee refund requests must be initiated within 90 days from the academic year start date. The student is not eligible for a fee refund after the 90-day period under any condition. If all conditions are met, we refund 50% of the course fee if the enrollment period is within 15 days, 35% if the enrollment period is within 16-30 days, 25% if the enrollment period is within 31-60 days, 15% if the enrollment period is within 61-90 days, and no refund is possible after 90 days of enrollment. The refund/withdrawal must be initiated within the time frame. Calendar days are calculated on a 24-hour basis, irrespective of time zone. The parent/guardian/student must send the notice of cancellation via email to support@internationalschooling.org with the subject as "Request for Cancellation of Enrollment." No refund will be given if any personal, academic, or other details are misrepresented or hidden, or if fake documents are submitted. A transaction charge of USD 80 will be deducted from all refunds mandatorily. Refunds will only be sent to the bank account details provided by the parent/guardian/student and only after receiving confirmation via email. Refund eligibility will be calculated from the date the refund request is received via email. I agree with the above-mentioned terms and conditions of the refund policy.
11. I agree to pay all fee installments (if any) by or before the due date. I also understand that I/my ward will lose access to the Learning Platform after 7 days and will be permanently withdrawn after 14 days, past the due date. After this, I will have to re-register to continue my/my ward's enrollment at International Schooling and an additional fee may apply.
12. It is my/my ward's responsibility to satisfy all academic and other requirements (including but not limited to minimum attendance, credit-hour completion, devotion of relevant and prescribed time period to particular components of grade/class/course/program, homework, assignments, projects, assessments) related to the successful completion of my/my ward's academic programs/courses.
13. I undertake complete responsibility for the decision to enroll myself/my ward in International Schooling and no case whatsoever will blame International Schooling or any of its members regarding any adverse impact that I may see in me/my ward (including but not limited to academic pressure, inability to cope up with learning requirements) due to my/my ward's engagement with International Schooling.
14. All submissions, assignments, and works related to the grade/class/course/program shall be my/my ward's original work and no part of it will be copied from any source whatsoever.
15. I completely agree that I will use all the material, content, collaterals and other intellectual property of International Schooling only for myself/my enrolled ward and no part of the International Schooling courses, assignments, audio-visual resources, materials or any other collaterals shall be used/copied/circulated or distributed to provide any benefit, whether commercial or non-commercial, to any other individual.
16. I/My ward shall not be provided with any help for the completion of the grade/class/course/program or any parts thereof unless specified so by International Schooling and its authorities.
17. I/My ward shall not misbehave (or behave inappropriately in any way that is not fit for the school environment) in any way whatsoever with any member of International Schooling or with any of the classmates, parents, or any individuals on the platform of International Schooling.
18. I completely understand that all the classes, lectures, and other interventions during the term of the entire academic year may be recorded, and all such recordings are the properties of International Schooling and may be used by International Schooling for purposes of research, training, marketing, etc. without any further consent from me regarding this.
19. I and/or my ward shall not question or ask for the replacement of the assigned teacher in terms of race, gender, nationality, religion, orientation, or any other reason, whatsoever, since the provided teacher support is complimentary and free of any cost. There shall not be any personal intention against the teacher. In all these cases, I will not be eligible for fee refund and agree that the change of teacher will not take place.
20. My/My ward's academic work shall be reviewed by International Schooling (or its authorized individuals/bodies) to verify the authenticity (or quantity/parameters) of my/my ward's work at any point during my learning period (or after completion of the learning period or even after issuance of qualification certificates).
21. I have checked the credentials and certifications of International Schooling before enrolling and agree that International Schooling will help me/my ward for further education.
22. I agree that admission to universities is based on their admission criteria, and this is a case-to-case scenario for which I will not hold International Schooling responsible.
23. I/My ward agree(s) to complete all the credit/course requirements (including assessments) in the prescribed time/duration to earn credits, in the absence of which I/my ward shall not be awarded any credits and I take complete responsibility of completing my/my ward's coursework to be awarded credits (or my/my ward's failure to earn credit due to the non-adherence to prescribed requirements of International Schooling) for the same.

24. It is my responsibility, as a parent/guardian/student, to go through the website for any upcoming notifications. I understand and agree that International Schooling will not send me notifications or updates separately.

In the absence of not satisfying any of the above in totality, International Schooling reserves the right to take appropriate actions against me or my ward or whoever the responsible individual(s) is/are, and such action includes but is not limited to my/my ward's suspension from International Schooling for a given period, issuing instructions to repeat the grade/class/course/program, cancellation of my/my ward's enrollment and debarring me/my ward from attending International Schooling, considering the academic coursework is misrepresented, plagiarized, inappropriate or unsatisfactory, detaining me/my ward in the same grade/class, initiating legal action against me or the responsible individual(s), or any other actions as deemed appropriate by the authorities of International Schooling.

